

8-9-2012

Campus News August 9, 2012

La Salle University

Follow this and additional works at: http://digitalcommons.lasalle.edu/campus_news

Recommended Citation

La Salle University, "Campus News August 9, 2012" (2012). *Campus News*. 340.
http://digitalcommons.lasalle.edu/campus_news/340

This Book is brought to you for free and open access by the University Publications at La Salle University Digital Commons. It has been accepted for inclusion in Campus News by an authorized administrator of La Salle University Digital Commons. For more information, please contact careyc@lasalle.edu.

August 9, 2012



View from Olney Hall

Weekly Information Circular

in this issue

from the editor

Help Students Become More Comfortable with Online Assessments, and learn about the new **mylasalle** portal in **Academic News**.

La Salle Dining hours of operation, TIAA-CREF sessions and Clery Act Training in **General News**.

Employment opportunities for IT Systems Technician, Academic Achievement Coordinator, Assistant Registrar for Academic Information Services, Part-Time AEP Counselor

Academic News

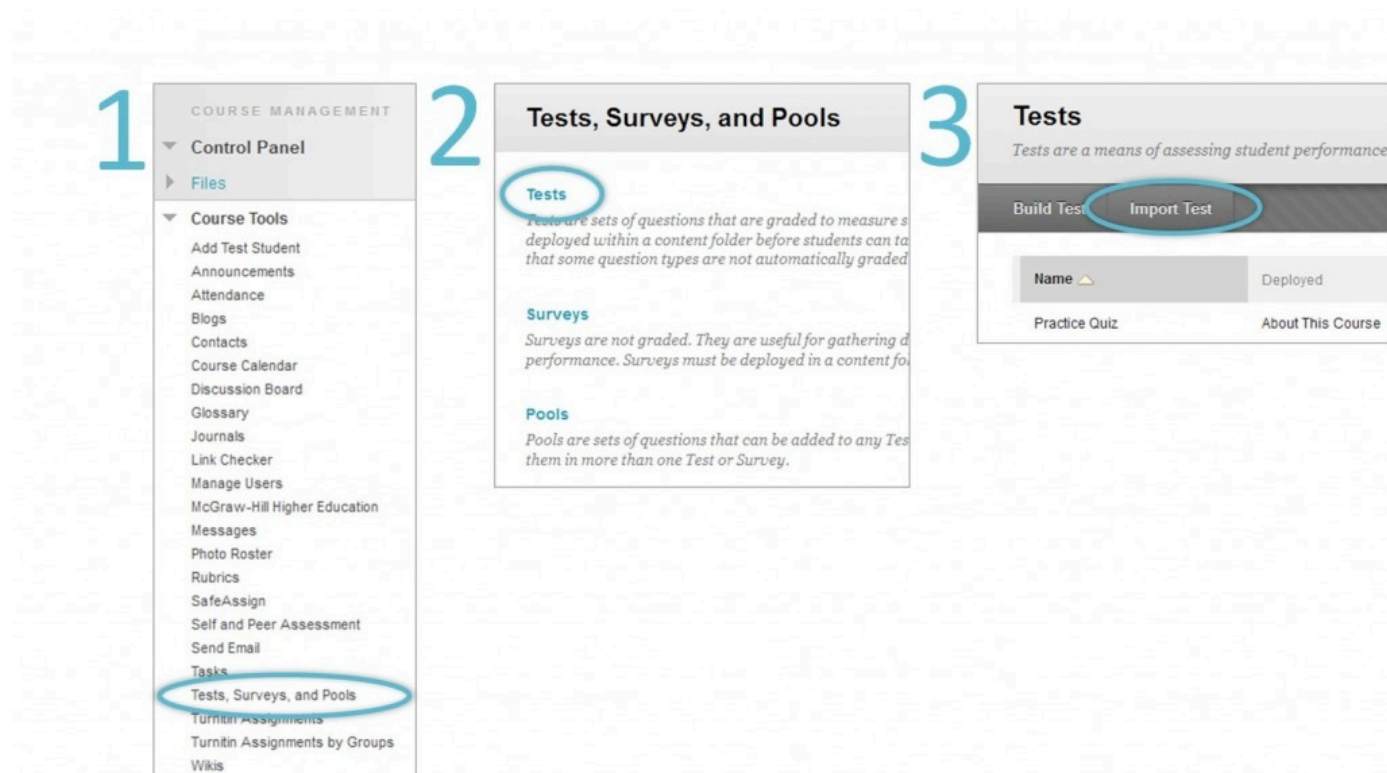
Help Students Become More Comfortable with Online Assessments

presented by Information Technology

Students new to online assessments may not know what to expect when they're required to use Blackboard to take a quiz, submit an assignment, or enter a discussion or blog post. Here are three resources that you can plug into your course to help them along.

Give Students a Practice Quiz

If you don't have time to build a practice quiz, head over to <http://tech.lasalle.edu/online-assessments/> to download one ready for importing directly into your course. You can import a test by heading into your Control Panel, clicking on Course Tools, and choosing Tests, Surveys, and Pools. Choose Tests from the list and click on Import Test. Browse your computer for the file and then click Submit.

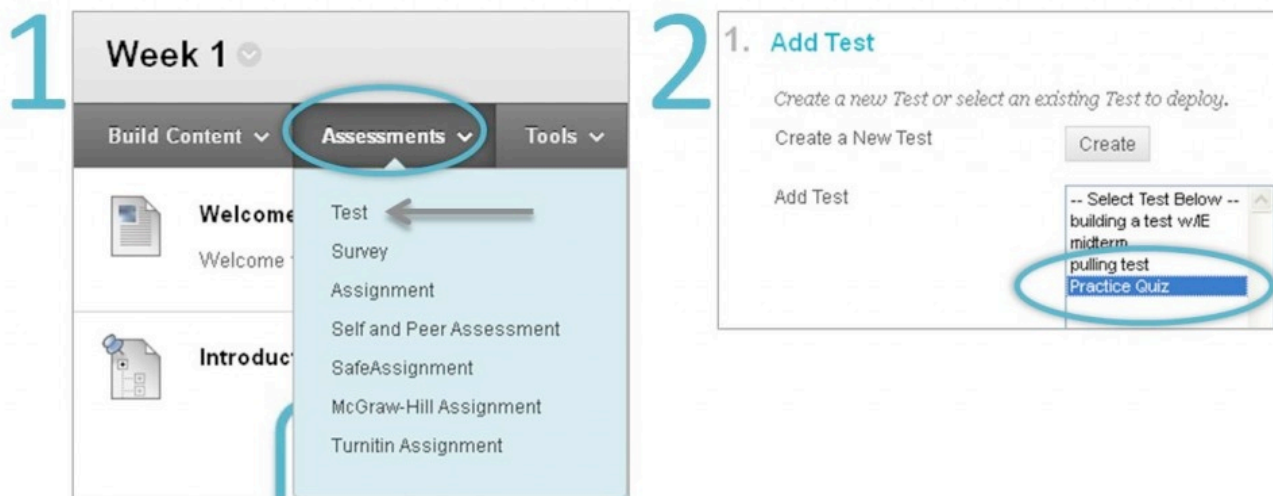


To make the quiz available in your course, create a link to it in a content area. Using the Assessments action bar, choose Test, click on Practice Test in your list, and then click submit.

Academic News

Help Students Become More Comfortable with Online Assessments

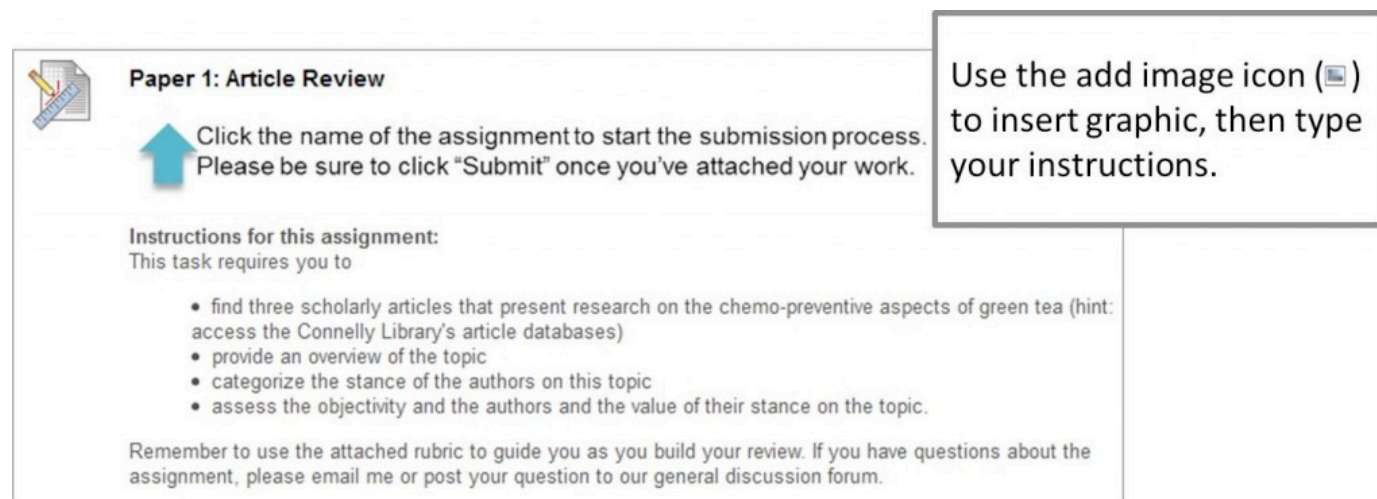
presented by Information Technology



Show Students How to Submit an Assignment

Students who have never submitted an assignment through Blackboard may not know that the title of the assignment is actually the link they use to begin their submission. It may be helpful to include instructions on how to submit, along with instructions for completing the task. You can download a ready-to-use graphic here: http://tech.lasalle.edu/wp-content/uploads/2012/07/assignment_submission_instructions1.jpg

Here is an example of an image coupled with assignment instructions.



Academic News

Prepping Blackboard for the Fall

presented by Information Technology

Help Students Use the Text Editor to Submit Discussion, Blog, Journal, or Wiki Posts

Check out <http://tech.lasalle.edu/online-assessments/> for one more tip.

Getting Help

The Instructional Design team is here to help you! Please feel free to get in touch with Sherri Place or Jessica Morris to ask questions, troubleshoot issues, brainstorm strategies, or try out new tools. Email: place@lasalle.edu or morris@lasalle.edu.

You can find other educational technology resources on our blog, *1900*, at tech.lasalle.edu

IT'S COMING!

This summer, we've been revising the **mylasalle** portal to make it more intuitive and useful on a day-to-day basis. Social media has been included; and the content has been refreshed and reorganized to give you what you need, when you need it.

Additionally, information that was previously only accessible through Br. Luwis has been integrated into the portal's pages.

The new portal is anticipated to launch next week, on August 13. You will be able to access it via the **mylasalle** link on www.lasalle.edu.

The old portal will still be available, via a link on the portal login screen, as we make the transition. We anticipate both portals running in parallel for part of the Fall semester.

For a quick tour of what's changed, view the introductory video: <http://youtu.be/WZBlZopxfVo>

Additional information will accompany the launch next week.



General News



Retail Hours of Operation – Week of August 20th – August 26th

La Salle Union Market:

Monday – Friday: 7:30am – 8:00pm
Saturday & Sunday: 12:00pm – 8:00pm

La Salle Union Food Court:

Grille Works:

Monday – Friday: 7:30am – 4:00pm

AM Café Bakery & Coffeehouse:

Monday – Friday: 7:30am – 2:00pm

Konomi Sushi:

Monday – Friday: 11:00am – 4:00pm

Bene Pizza:

Monday – Friday: 11:00am – 4:00pm

Greens To Go:

Monday – Friday: 11:00am – 4:00pm

Subway:

Monday: Closed for In-Store Training
Tuesday – Friday: 11:00am – 4:00pm
Saturday: 11:00am – 7:00pm
Sunday: 6:00pm – 11:00pm

Treetops P.O.D. Market:

Saturday & Sunday: 4:00pm – 10:00pm

Elements Café:

Monday – Friday: 7:30am – 2:00pm

Faculty Dining Room:

Monday – Friday: 11:30am – 2:00pm

***All normal La Salle Dining hours of operation begin on Monday, August 27th**

General News

Human Resources

Clery Act Training

ATTENTION CAMPUS SECURITY AUTHORITIES

TIME FOR ANNUAL CLERY ACT TRAINING

THERE ARE TWO WAYS TO FULFILL YOUR OBLIGATION:

1. Online training through Blackboard
2. A live training sessions:

Tue., Aug. 7, 2012 Union 310 2:00 p.m.

Thu., Aug. 16, 2012 Holroyd Hall 190 10:45 a.m.

Wed., Aug. 22, 2012 Union 217, 9:00 a.m.

Tue., Aug. 28, 2012 Mezzanine-Hayman Ctr. 9:30 a.m.

WATCH FOR ADDITIONAL DATES



**FINANCIAL SERVICES
FOR THE GREATER GOOD®**

JUST A REMINDER!

**HUMAN RESOURCES IS PLEASED TO
ANNOUNCE INDIVIDUAL COUNSELING
SESSIONS WITH TIAA-CREF.**

TIAA-CREF will be offering Individual Counseling Sessions on:

- August 28, 2012 – Union 308
- September 18, 2012 – Union 308
- October 23, 2012 – Union 308
- November 20, 2012 – Union 308

At these sessions, you can discuss your personal retirement options with a TIAA-CREF consultant on a confidential basis.

To schedule your counseling session, please call TIAA at (800) 732-8353.

For More Information or to Register

Contact:

***Paul Roden Training Manager, Human
Resources, roden@lasalle.edu;***

215.991.3607

Employment

IT Systems Technician

Our Information Technology department seeks an Entry Level Systems Technician to provide on-site support at Main Campus. Technician should have a strong desire for customer support and eagerness to learn and take on challenges in the IT academic world. The ideal candidate will be able to integrate with staff, faculty and students handling day-to-day computer problems while maintaining excellent customer relations. Ability to be flexible in work times and short notice schedule changes to meet customer demands. Proactively communicates status reports and issues to manager. Duties and

Responsibilities include, but are not limited to:

- Daily support of Information Technology systems including PC maintenance, software support, networking, and cable facility on the University campus.
- Respond to Help Desk support requests throughout the La Salle community, including students/faculty/staff, assisting users in person, on-line or by telephone. Maintain accurate tracking logs of help desk calls and actions performed.
- Coordinate with other IT areas to resolve problems if necessary.
- May serve on an as-needed rotating basis as after-hours technician, administering servers and addressing issues that require an on-site presence on evenings and occasional weekends.
- Assist in the design and implementation of network improvements and fault correction.
- Provide technical support for on-campus events as required.

Qualifications:

- Working knowledge of information systems concepts. Technical aptitude, including the ability to understand detailed technical information; PC literacy, including working

knowledge of desktop applications (e.g., Microsoft Office, e-mail, etc.)

- Ability to update database information for tracking hardware/software inventory.
- Demonstrates a high competency level regarding the configuration and delivery of IT equipment and software to customers.
- Basic understanding of networking technologies including LAN/WAN connectivity / topology.
- Render telephone support and ability to provide problem resolution directions over the phone.
- Excellent communication and customer interaction skills.
- The ability to work well in a team atmosphere.
- Industry certifications (A+, Microsoft, etc...) a plus.

For more details on this position or to submit your cover letter, resume and other required information, please contact:

Lewis Hale, III
 Manager, End User Support
 Information Technology Department
 La Salle University
 1900 West Olney Ave.
 Philadelphia, PA 19141
 215-951-1802
ITJobs@lasalle.edu

La Salle University is a Roman Catholic university in the tradition of the De La Salle Christian Brothers and welcomes applicants from all backgrounds who can contribute to our unique educational mission. For a complete mission statement, please visit <http://www.lasalle.edu/mission/>

AA/EOE

Employment

Academic Achievement Coordinator

La Salle University is seeking applicants for a full-time, 12-month position as an Academic Achievement Coordinator within the Department of Academic and Learning Support Services. The Academic Achievement Coordinator (AAC) is responsible for the academic advisement of and resource coordination for first-year students enrolled in the University's Academic Enrichment Program (AEP). Together with the Director of Academic Support Programs, she/he will serve as a primary liaison among the AEP students, faculty, and staff, and will be responsible for a variety of logistical and programmatic aspects of the AEP Pre-College and First-Year programs. The AAC is expected to implement best practices in developmental advising and student success while coordinating support services and making referrals based on individual student needs.

The successful applicant for this position will be a self-directed individual, able to work both independently and as part of a team. A master's degree is required plus a minimum of three to five years experience in developmental advising and student success practices. Preference will be given to those applicants who have had prior experience working with underprepared and/or at-risk students. Strong interpersonal, organizational, and technological skills are a must.

For information about the Academic Enrichment Program and the Department of Academic and Learning Support Services, please visit our intranet site at www.lasalle.edu/portal/learningsupport.

Letters of interest and current resumes should be e-mailed to:

Dr. Jaime Longo
Director of Academic Support Programs
La Salle University
1900 West Olney Avenue
Philadelphia, Pennsylvania 19141
longoj@lasalle.edu

Review of applications will begin immediately and continue until the position is filled.

Assistant Registrar for Academic Information Services

The Assistant Registrar for Academic Information Services is a member of the office management team and interprets systems, programs, and data specifications by the administration, faculty, staff, and the campus community organizations. Primary responsibilities also include production of effective reports, statistics, analysis and application programs to aid and support the successful operation of the Banner software program.

Requirements: A Bachelor's degree. Excellent analytical, oral and written communication as well as polished interpersonal skills. The self-motivated individual will have the ability to work in an environment with numerous priorities and deadlines. Commitment to providing superior customer service to students, faculty, and administration while balancing institutional policies. Preferred qualifications should include at least three years of experience in a university Registrar's Office. Knowledge of the Banner Student Software as well as experience with Microsoft Access, Argos or other reporting tools is desirable.

Interested candidates should submit a cover letter, resume, and a list of 3 references to:

Dominic J. Galante
University Registrar
La Salle University
1900 West Olney Avenue
Philadelphia, PA 19141
galante@lasalle.edu

La Salle University is a Roman Catholic institution of higher education in the tradition of the De La Salle Christian Brothers and welcomes applicants from all backgrounds who can contribute to our unique mission. For complete La Salle mission statement, please visit our website: <http://www.lasalle.edu/mission>.

AA/EOE

Employment

Part-Time AEP Counselor

La Salle University is seeking applicants for a part-time (10 hours per week) Counselor within the Department of Academic and Learning Support Services to manage a case load of first-year students in the University's Academic Enrichment Program (AEP), who require intrusive advisement and holistic counseling. Working in direct consultation with the Director of Academic Support Programs and the Academic Achievement Coordinator, she/he will work one-on-one and in small groups with underprepared and/or at-risk students in an effort to develop their self-awareness and the strategies they need to realize their potential as successful La Salle University students. Ultimately, the Counselor will be charged with providing targeted students who are struggling with the tools, resources, and methods they need to transition from high school to college.

The successful applicant will have a strong skill set that includes excellent communication, interpersonal, and organizational skills. Prior experience working with high risk college students is preferred, as is a master's degree in Counseling or another related field but graduate students are encouraged to apply. The position also requires an individual who is able to work both independently and as part of a team.

For information about the Academic Enrichment Program and the Department of Academic and Learning Support Services, please visit our intranet site at www.lasalle.edu/portal/learningsupport.

Letters of interest and current resumes should be e-mailed to:

Dr. Jaime Longo
 Director of Academic Support Programs
 La Salle University
 1900 West Olney Avenue
 Philadelphia, Pennsylvania 19141
longoj@lasalle.edu

Review of applications will begin immediately and continue until the position is filled.

La Salle University is a Roman Catholic institution of higher education in the tradition of the De La Salle Christian Brothers and welcomes applicants from all backgrounds who can contribute to our unique mission. For complete La Salle mission statement, please visit our website: <http://www.lasalle.edu/mission>.

AA/EOE



Wister Hall and the Quad



Getting Into Campus News

from the editor

Please send your articles, with or without graphics and photos, to campusnews@lasalle.edu. Please submit photos as JPEG files.

Letterhead or logos must conform to the approved standards explained and illustrated in the **Brand Book** published and distributed by **University Communications**.

All photos and graphics must have their owners' permission to be reproduced. You are responsible for gaining this permission.

All **Employment** listings must be submitted to **Human Resources** for approval (for more information, contact **Chris Mickel** at **215.951.1052**).

Deadlines for Submission

- Articles, events, minutes, photos, flyers: **Tuesday at noon.**
- New positions of employment at La Salle University: **Monday at 2 p.m.**